



Rizzetta & Company

Southaven Community Development District

Board of Supervisors' Meeting October 6, 2021

**District Office:
2806 N. Fifth Street Unit 403 St.
Augustine, FL 32084**

www.southavencdd.org

SOUTHAVEN COMMUNITY DEVELOPMENT DISTRICT

Rizzetta & Company, Inc., 2806 North Fifth Street, Unit 403, St. Augustine, FL 32084

Board of Supervisors	Walter O'Shea	Chariman
	Kevin Jund	Vice Chariman
	Roger Giddens	Assistant Secretary
	Guy Kindig	Assistant Secretary
	Richard Fetter	Assistant Secretary
District Manager	Melissa Dobbins	Rizzetta & Company, Inc.
District Counsel	Jonathan Johnson	Hopping Green & Sams, P.A.
	Katie Buchanan	Hopping Green & Sams, P.A.
Interim Engineer	Scott Lockwood	England, Thims & Miller

All cellular phones must be placed on mute while in the meeting.

The first section of the meeting is called Public Comments. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (904) 436-6270. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based..

SOUTHAVEN COMMUNITY DEVELOPMENT DISTRICT

District Office · St. Augustine, Florida · (904) 436-6270
Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614

www.southavencdd.org

Board of Supervisors
Southaven Community
Development District

September 29, 2021

AGENDA

The regular meeting of the Board of Supervisors of the Southaven Community Development District will be held on **October 6, 2021 at 10:00 a.m.** at the Markland Amenity Center located at 61 Clarissa Lane St. Augustine, FL 32095. The following is the agenda for this regular meeting:

1. **CALL TO ORDER/ROLL CALL**
2. **AUDIENCE COMMENTS ON AGENDA ITEMS**
3. **BUSINESS ADMINISTRATION**
 - A. Consideration of the Minutes of the Board of Supervisors' Regular Meeting held August 4, 2021.....Tab 1
 - B. Ratification of the Operations and Maintenance Expenditures for June 2021, July 2021 and August 2021.....Tab 2
4. **STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. Landscape and Maintenance
 - 1.) *Yellowstone Landscape Report, October 6, 2021 (Under Separate Cover)*
 - D. Amenity Management
 - 1.) Amenity Manager Report, October 6, 2021.....Tab 3
 - 2.) Field Service Manager Report, September 2021.....Tab 4
 - 3.) Clear Waters, Lake Management Report, August 24, 2021.....Tab 5
 - E. District Manager
5. **BUSINESS ITEMS**
 - A. Consideration of Resolution 2022-01, Amending Fiscal Year 2020-2021 Budget.....Tab 6
 - B. Review of HOA Board Questions and Comments
 - C. Discussion Regarding Landscape and Irrigation Maintenance Scope of Service
 - D. Consideration of Updated Proposals for HVAC.....Tab 7
 - E. Consideration Proposals for Pressure Washing.....Tab 8
 - F. Discussion Regarding Bollard at Front Gate
 - G. Consideration of Proposal for Signage.....Tab 9
 - H. Ratification of Fiscal Year 2021-2022 Insurance Policy.....Tab 10
6. **AUDIENCE COMMENTS AND SUPERVISOR REQUESTS**
7. **ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at 904-436-6270.

AUDIENCE COMMENTS ON AGENDA ITEMS

CALL TO ORDER / ROLL CALL

BUSINESS ADMINISTRATION

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**SOUTHAVEN
COMMUNITY DEVELOPMENT DISTRICT**

The **regular** meeting of the Board of Supervisors of Southaven Community Development District was held **Wednesday, August 4, 2021 at 10:00 a.m.** held at the Markland Amenity Center located at 61 Clarissa Lane, St. Augustine, Florida 32095. Following is the agenda for the meeting.

Present and constituting a quorum:

Walter O'Shea	Board Supervisor, Chairman
Kevin Jund	Board Supervisor, Vice Chairman (via Speakerphone)
Richard Fetter	Board Supervisor, Assistant Secretary
Guy Kindig	Board Supervisor, Assistant Secretary

Also present were:

Melissa Dobbins	District Manager, Rizzetta & Company, Inc.
April Day-Wolff	Construction Administrator, Hines
Lisa Licata	Amenity Manager, Vesta
Garrett Cannady	Representative, Yellowstone Landscaping
Michael Scuncio	Representative, Yellowstone Landscaping

Audience in attendance and teleconference.

FIRST ORDER OF BUSINESS**Call to Order**

Ms. Dobbins called the meeting to order at 10:03 a.m. and read roll call.

SECOND ORDER OF BUSINESS**Audience Comments on Agenda Items**

Audience members had questions and concerns regarding landscaping, gate issues, sub-contractors, breakout of assets on previous audits, budget reserves, process of RFP's, maintenance matters and responsibility of current issues.

THIRD ORDER OF BUSINESS**Consideration of the Audit Committee
Meeting held on May 5, 2021**

On a motion by Mr. O'Shea, seconded by Mr. Kindig, with all in favor, the Board approved the Minutes of the Audit Committee Meeting held May 5, 2021 for Southaven Community Development District.

FOURTH ORDER OF BUSINESS**Consideration of the Minutes of the Regular Meeting held on May 5, 2021**

On a motion by Mr. O'Shea, seconded by Mr. Kindig, with all in favor, the Board approved the Minutes of the Regular Meeting held on May 5, 2021 for Southaven Community Development District.

FIFTH ORDER OF BUSINESS**Ratification of the Operations and Maintenance Expenditures for March 2021, April 2021 and May 2021**

On a motion by Mr. O'Shea, seconded by Mr. Fetter, with all in favor, the Board ratified Operations and Maintenance Expenditures for March 2021 in the amount of \$51,338.51, April 2021 in the amount of \$46,177.04 and May 2021 in the amount of \$60,076.48 for Southaven Community Development District.

SIXTH ORDER OF BUSINESS**STAFF REPORTS****A. District Counsel****1.) Update on E-Verify**

Ms. Buchanan updated the Board that the District is required to register under the E-Verify program with the State. This will also be included as a requirement of contractors within District agreements.

On a motion by Mr. Kindig, seconded by Mr. Fetter, with all in favor, the Board approved the Staff to Register with the State's E-Verify Program for Southaven Community Development District.

B. District Engineer
Not present.**C. Landscape Report****1.) Yellowstone Landscape Report (USC)**

Mr. Cannady introduced Mr. Scuncio, new account manager, who then introduced himself and reviewed with the Board that he rides the property with Vesta every week to review landscape and irrigation matters. The Board discussed a park area which was stated it might have been installed with poor irrigation coverage. Currently broken irrigation heads were repaired, but grass is still in very poor condition.

D. Amenity Report and Field Maintenance

1.) Amenity Manager Report, August 4, 2021

2.) Field Operations Manager Report, August 4, 2021

Ms. Licata introduced Mr. Verdell as the new Field Manager. Ms. Licata and Mr. Verdell reviewed their reports. Discussions ensued regarding Vesta having the ability to create maintenance logs or use software that helps keep track of warranties and issues.

Ms. Day-Wolff will review which builder signs can be removed. Ms. Licata will review with Envera regarding text message options and other service issues.

F. District Manager Report

Ms. Dobbins will review latest gate repair issue with Ms. Licata and Mr. Verdell and if there is still video footage for a claim.

SEVENTH ORDER OF BUSINESS**Discussion Regarding Rental Policies**

Discussion ensued regarding late rentals past 8:30 pm at the fire pit. The Board requested an E-Blast to Community be sent if one is being held. No changes to policies were made.

The Board moved to Agenda Item 5H.

EIGHTH ORDER OF BUSINESS**Public Hearing on Fiscal Year 2021-2022 Budget**

On a motion by Mr. O'Shea, seconded by Mr. Kindig, with all in favor, the Board opened Public Hearing on Fiscal Year 2021-2022 Budget for Southaven Community Development District.

Public comments were made on holiday lights and roadway repairs.

Concerns were expressed over HVAC having to be replaced so soon, request for more of a special event budget, funds for landscape repairs and roadway damage by builders were mentioned. It was stated that Ms. Day-Wolff and Mr. Jund will review the roads, curbs and signs with Lennar.

On a motion by Mr. O'Shea, seconded by Mr. Fetter, with all in favor, the Board closed Public Hearing on Fiscal Year 2021-2022 Budget for Southaven Community Development District.

1.) Consideration of Resolution 2021-08, Approving Fiscal Year 2021-2022 Final Budget

On a motion by Mr. Kindig, seconded by Mr. Fetter, with all in favor, the Board adopted Resolution 2021-08 Approving Fiscal Year 2021-2022 Budget as presented for Southaven Community Development District.

NINTH ORDER OF BUSINESS**Public Hearing on Special Assessments**

On a motion by Mr. O'Shea, seconded by Mr. Kindig, with all in favor, the Board opened Public Hearing on Special Assessments for Southaven Community Development District.

It was noted that there are two double lots which are paying double the O&M Assessments, which is mirroring the Debt Assessment Methodology.

On a motion by Mr. O'Shea, seconded by Mr. Fetter, with all in favor, the Board closed Public Hearing on Special Assessments for Southaven Community Development District.

1.) Consideration of Resolution 2021-09, Imposing Special Assessments

On a motion by Mr. O'Shea, seconded by Mr. Fetter, with all in favor, the Board adopted Resolution 2021-09, Imposing Assessments as presenting for Southaven Community Development District.

The Board moved back to Agenda Item 5B.

TENTH ORDER OF BUSINESS**Consideration of HVAC Repair**

The Board reviewed proposals under Tab 6 of the agenda.

On a motion by Mr. O'Shea, seconded by Mr. Kindig, with all in favor, the Board approved the Chiller Medic proposal for HVAC full replacement in the amount of 9,200 when necessary and authorized the Chairman to execute proposal at that time, for Southaven Community Development District.

ELEVENTH ORDER OF BUSINESS**Consideration of Proposals for Drain Repairs**

After review of drain repair options under Tab 7, the Board approved Yellowstone's proposal for drain beside mailbox in the amount of \$2,338.31 and drainage behind Amenity Center in the amount of \$2,184.00.

On a motion by Mr. O'Shea, seconded by Mr. Kindig, with all in favor, the Board approved the Yellowstone proposal for Drain Install beside Mailbox in the amount of \$2,338.81 and the Yellowstone proposal for Drain Install behind Manor House in the amount of \$2,184.00 for Southaven Community Development District.

TWELFTH ORDER OF BUSINESS**Consideration of Proposal for Entry Light**

This agenda item was tabled.

THIRTEENTH ORDER OF BUSINESS**Consideration of Renewal Agreement with Yellowstone**

Discussions ensued regarding current conditions and concerns, but the Board acknowledge Yellowstone's work and history with the district and keeping the rate a fixed amount for three (3) additional years.

Board agreed to move forward with the approval of the renewal, but also directed Staff to add the Scope and RFP process to the October Agenda.

On a motion by Mr. O'Shea, seconded by Mr. Fetter, with all in favor, the Board approved the Amended Renewal Agreement with Yellowstone, by modifying the amount for the mulch removal to be done half in Fiscal Year 2022 and the second half in Fiscal Year 2023, for Southaven Community Development District.

FOURTEENTH ORDER OF BUSINESS**Consideration of Renewal Agreement with Vesta**

Discussions ensued. Board authorized the renewal but discussed the importance that communication needs to get better with residents and Board Members.

On a motion by Mr. Kindig, seconded by Mr. Fetter, with all in favor, the Board approved Vesta's Renewal Agreement for Fiscal Year 2022 for Southaven Community Development District.

FIFTEENTH ORDER OF BUSINESS**Discussion Regarding POA Street Parking Restrictions Request**

POA requested "No On Street Parking" signs from 12:00 a.m. to 6:00 p.m. to be installed by the POA.

The Board gave a consensus to allow the POA to install no parking signs and authorized Mr. Fetter to review final POA signage.

SIXTEENTH ORDER OF BUSINESS**Consideration of Resolution 2021-10, Designating Date, Time and Location of Regular Fiscal Year 2021-2022 Meetings**

On a motion by Mr. O'Shea, seconded by Mr. Fetter, with all in favor, the Board adopted Resolution 2021-10, Designating Date, Time and Location for Regular Fiscal Year 2021-2022 Meetings, as presented for Southaven Community Development District.

SEVENTEENTH ORDER OF BUSINESS**Acceptance of Second Addendum to
District Manager Agreement**

On a motion by Mr. O'Shea, seconded by Mr. Fetter, with all in favor, the Board accepted the Second Addendum to District Management Agreement for Southaven Community Development District.

EIGHTEENTH ORDER OF BUSINESS**Audience Comments and Supervisor
Requests**

Audience members made recommendations for Staff to have their own pressure washing equipment and requested Staff to look at a dumpster coral.

Mr. O'Shea requested the Board provide time for the HOA Board to review their questions and concerns with the CDD Board at the next meeting.

NINETEENTH ORDER OF BUSINESS**Adjournment**

On a motion by Mr. Kindig, seconded by Mr. Fetter, with all in favor, the Board adjourned the Board of Supervisors' Meeting at 1:50 p.m. for Southaven Community Development District.

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Secretary/Assistant Secretary

Chairman/Vice Chairman

DRAFT

Tab 2

SOUTHAVEN COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · ST. AUGUSTINE, FLORIDA 32084

MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

WWW.SOUTHAVENCDD.ORG

Operation and Maintenance Expenditures

June 2021

Presented For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from June 1, 2021 through June 30, 2021. This does not include expenditures previously approved by the Board.

The total items being presented: **\$58,532.01**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Southaven Community Development District

Paid Operation & Maintenance Expenditures

June 1, 2021 Through June 30, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Clear Waters, Inc.	002339	114723	Lake Management 06/21	\$ 680.00
Comcast	2021062821-1	8495741401210954	Wireless Telephone	\$ 146.39
		06/21	Services 06/21	
Comcast	2021062821-1	8495741401213297	Wireless Telephone	\$ 686.33
		06/21	Services 06/21	
Dept of Business & Professional Regulation	002331	103254 2021	Certificate Renewal For	\$ 75.00
England-Thims & Miller, Inc.	002332	0198254	Elevator - License Number	\$ 945.00
			Engineering Services	
			05/21	
Florida Power & Light	2021062821-2	FPL Summary 05/21	FPL Summary 05/21	\$ 1,125.54
Hancock Bank	002326	37340	Trustee Fee 11/02/20 -	\$ 2,000.00
			05/01/21	
Hidden Eyes LLC dba Envera Systems	002325	702708	Alarm Monitoring Services	\$ 72.00
			05/21	
Hidden Eyes LLC dba Envera Systems	002325	703189	Maintenance 06/21	\$ 3,638.62
Hidden Eyes LLC dba Envera Systems	002340	703876	Alarm Monitoring Services	\$ 144.00
			06/21	
Hopping Green & Sams	002333	122797	General Legal Services	\$ 1,143.50
			04/21	
Howard Services, Inc.	002341	S-11231	A/C Repair 06/21	\$ 634.00
Lighthouse Prep	002342	061321	Deposit Refund -	\$ 500.00
			Lighthouse Prep	
Lindsey Cagulangan	002327	053021	Deposit Refund - Lindsey	\$ 100.00
			Cagulangan	

Southaven Community Development District

Paid Operation & Maintenance Expenditures

June 1, 2021 Through June 30, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Naaman H Shaban	002337	060521	Deposit Refund - Naaman H Shaban	\$ 500.00
Newagetutors LLC BBA Global Tech	002350	2734	Quarterly Audits 06/21	\$ 400.00
Newagetutors LLC BBA Global Tech	002350	2746	Website ADA Compliance 06/21	\$ 300.00
OnSight, Inc	002335	002-21-292319-1	New Signage 02/21	\$ 388.00
Poolsure	002328	131295599668	Water Management 06/21	\$ 412.50
Poolsure	002344	131295600352	Water Management 07/21	\$ 412.50
Quick Catch, Inc	002336	19671	Monthly Snake Service 05/21	\$ 55.00
Quick Catch, Inc	002345	20045	Monthly Snake Service 06/21	\$ 225.00
Rizzetta & Company, Inc.	002323	INV0000058917	District Management Fees 06/21	\$ 3,258.08
Rizzetta Technology Services, LLC	002329	INV0000007631	Website & Email Hosting Services 06/21	\$ 130.00
Southern Cleaning Service, Inc.	002346	Inv-7286	Covid cleaning and disinfecting 12/20	\$ 585.00
St Johns Utility Department	002324	SJC Utility Summary 05/21	St Johns County Utility Summary 05/21	\$ 2,610.30
St Johns Utility Department	002347	SJC Utility Summary 06/21	St Johns County Utility Summary 06/21	\$ 5,108.36
Stephanie Perkins	002343	061021	Rental Deposit Refund - Stephanie Perkins	\$ 100.00

Southaven Community Development District

Paid Operation & Maintenance Expenditures

June 1, 2021 Through June 30, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Turner Pest Control LLC	002348	7572025	Monthly Pest Control 06/21	\$ 73.50
Vesta Property Services, Inc.	002349	385070	Amenity Management /	\$ 10,850.00
Vesta Property Services, Inc.	002349	385477	General Facility Maint /	
			Reimburse Purchases	\$ 795.40
			05/21	
Waste Management Inc. of Florida	2021062821-3	0003117-4032-8	Waste Disposal Services	\$ 111.94
			06/21	
Wayne Automatic Fire Sprinklers, Inc.	002338	890142	Annual Fire Extinguisher	\$ 65.00
			Qtrly Inspection 05/21	
Yellowstone Landscape	002330	JAX 224300	Misc Service Arborist	\$ 300.00
			Report 05/21	
Yellowstone Landscape	002330	JAX 229075	Install Drain 06/21	\$ 2,356.50
Yellowstone Landscape	002330	JAX 229076	Pine Straw Install 06/21	\$ 2,400.00
Yellowstone Landscape	002351	JAX 231787	Landscape Maintenance	\$ 13,035.99
			06/21	
Yellowstone Landscape	002351	JAX 234959	Plant Install 06/21	<u>\$ 2,168.56</u>
Report Total				<u>\$ 58,532.01</u>

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WWW.SOUTHAVENCDD.ORG

Operation and Maintenance Expenditures

July 2021

Presented For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from July 1, 2021 through July 31, 2021. This does not include expenditures previously approved by the Board.

The total items being presented: **\$8,995.95**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Southaven Community Development District

Paid Operation & Maintenance Expenditures

July 1, 2021 Through July 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Clear Waters, Inc.	2354	113758	Lake Management 05/21	\$ 680.00
Dog Waste Depot	2355	417649	Dog Waste Bags 06/21	\$ 105.60
Hidden Eyes LLC dba Envera Systems	2356	704332	Maintenance 07/21	\$ 3,710.62
Howard Services, Inc.	2357	S-10455	A/C Repair 03/21	\$ 429.50
Maria Rafael	2359	70321	Rental Deposit Refund - Maria Rafael 07/21	\$ 100.00
Newagetutors LLC BBA Global Tech	2361	2879	Website ADA Compliance 07/21	\$ 300.00
Quick Catch, Inc	2358	20434	Monthly Snake Service 07/21	\$ 225.00
Rizzetta & Company, Inc.	2352	INV0000059368	District Management Fees 07/21	\$ 3,258.08
Rizzetta Technology Services, LLC	2353	INV0000007666	Website & Email Hosting Services 07/21	\$ 130.00
Vesta Property Services, Inc.	2360	386221	Billable Mileage 05/21 & 06/21	<u>\$ 57.15</u>
Report Total				<u>\$ 8,995.95</u>

SOUTHAVEN COMMUNITY DEVELOPMENT DISTRICT

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Operation and Maintenance Expenditures

August 2021

Presented For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from August 1, 2021 through August 31, 2021. This does not include expenditures previously approved by the Board.

The total items being presented: **\$70,986.90**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Southaven Community Development District

Paid Operation & Maintenance Expenditures

August 1, 2021 Through August 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Andre Salgado dba Northeast FL Inflatables LLC	2385	10879	Back To School Bash rental 08/21	\$ 150.00
Clear Waters, Inc.	2363	115464	Lake Management 07/21	\$ 680.00
Clear Waters, Inc.	2368	115657	Lake Management Extra Charges 06/21 & 07/21	\$ 247.00
Clear Waters, Inc.	2388	116201	Lake Management 08/21	\$ 803.50
Dog Waste Depot	2381	426575	Dog Waste Bags 07/21	\$ 129.11
Faith Cimiluca	2362	71021	Rental Deposit Refund - Faith Cimiluca 07/21	\$ 500.00
Hidden Eyes LLC dba Envera Systems	2369	704852	Alarm Monitoring Services 07/21	\$ 126.00
Hidden Eyes LLC dba Envera Systems	2382	705296	Alarm Monitoring Services 08/21	\$ 3,773.62
Hopping Green & Sams	2364	123738	General Legal Services 05/21	\$ 1,705.62
Kenneth Baxley	2380	8272021	Event Service 06/21	\$ 300.00
Margarita Man of St. Augustine LLC	2384	2021-0827	Rental for event 08/27/21	\$ 200.00
Newagetutors LLC BBA Global Tech	2379	2960	Website ADA Compliance 08/21	\$ 300.00
Poolsure	2371	131295601059	Water Management 08/21	\$ 412.50
Quick Catch, Inc	2372	20781	Monthly Snake Service 08/21	\$ 225.00

Southaven Community Development District

Paid Operation & Maintenance Expenditures

August 1, 2021 Through August 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Rizzetta & Company, Inc.	2373	INV0000059947	Mass Mailing 07/21	\$ 580.50
Rizzetta & Company, Inc.	2373	INV0000060301	District Management Fees 08/21	\$ 3,258.08
Rizzetta & Company, Inc.	2389	INV0000061055	Mass Mailing Postcards 07/21	\$ 203.63
Rizzetta Technology Services, LLC	2374	INV0000007783	Website & Email Hosting Services 08/21	\$ 130.00
Smith Electrical, Inc.	2375	17634	Replaced Breaker 07/21	\$ 110.89
St Johns Utility Department	2376	SJC Utility Summary 07/21	St Johns County Utility Summary 07/21	\$ 3,925.89
Sunbelt Gated Access Systems of Florida, LLC.	2377	357	Exit barrier repair 04/21	\$ 160.00
Sunbelt Gated Access Systems of Florida, LLC.	2377	533	Gate Troubleshoot 07/21	\$ 493.00
Tasha Keller	2383	80821	Rental Deposit Refund - Tasha Keller 08/21	\$ 250.00
The St. Augustine Record Dept 1261	2370	Ad #0003366728-01	Acct# 18938 Legal Advertising 07/21	\$ 1,615.50
Turner Pest Control LLC	2378	7675417	Monthly Pest Control 07/21	\$ 73.50
Turner Pest Control LLC	2386	7774188	Monthly Pest Control 08/21	\$ 73.50
Vesta Property Services, Inc.	2365	386399	Amenity Management / General Facility Maint /	\$ 10,850.00
Vesta Property Services, Inc.	2365	386828	Billable Expenses 06/21	\$ 1,385.99

Southaven Community Development District

Paid Operation & Maintenance Expenditures

August 1, 2021 Through August 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Vesta Property Services, Inc.	2390	387672	Amenity Management /	\$ 10,850.00
Vesta Property Services, Inc.	2390	388039	General Facility Maint /	
			Billable Expenses 08/21	\$ 352.09
Village Key & Alarm, Inc.	2366	336748	Intrusion Monitoring Via	\$ 240.00
			Phone Lines 08/21	
Village Key & Alarm, Inc.	2366	336749	Fire Alarm Monitoring	\$ 360.00
			08/21	
Wayne Automatic Fire Sprinklers, Inc.	2387	904760	Annual	\$ 450.00
Yellowstone Landscape	2367	JAX 242195	Sprinkler/Alarm/Backflow	
			Landscape Maintenance	\$ 13,035.99
			07/21	
Yellowstone Landscape	2391	JAX 253678	Landscape Maintenance	\$ 13,035.99
			08/21	
Report Total				<u>\$ 70,986.90</u>

STAFF REPORTS

District Counsel

District Engineer

Landscape and Maintenance

Yellowstone Landscape Report,
October 6, 2021
(Under Separate Cover)

Amenity Manager and Field Maintenance

Tab 3



Amenity Manager Report
Southaven CDD Meeting
October 6th, 2021

Date of Report: October 6th , 2021

Submitted by: Lisa Licata

- ***Upcoming Events***
 - **Friday, October 15th- Fiesta Friday**
 - **Sunday, October 31st- Halloween Pizza Party/Trick or Treating**
 - **Friday, November 19th- Fire Pit Friday**
- ***Concluded Event***
 - Back to School Bash- 8/25
- ***Amenity Center***
 - I have 323 families registered at the Manor House of which 315 are living in Markland.
 - April-August Swim Lessons Revenue is \$3750
 - Holiday lights will be installed November 20
 - Food Trucks twice a week
 - Ongoing work on the Facia and Columns with Carlton
 - Ongoing cleaning of the Manor House and Gym
 - Christmas Decorating inside Manor House will be November 20th



Tab 4



Field Service Manager Report
Southaven CDD Meeting
September 2021

Repaired broken pool tile.



Markland 



Markland



Cleaned wall at main entrance.



Markland



Capped off old electrical wires from down light pole.







Cleaned planters at rear gate entrance to the pool.



Markland





Removed old signage post at west wall on IGP.







Repaired down divided road sign at Latrobe.



Markland





Repaired and caulked sink in women's rest room at pool.



Cleaned bricks around manner house.



Markland



Markland



Markland





Cleaned trash cans at amenities.



Markland



Requested Yellowstone remove flowers covering lights due to poor lighting.



Markland



Cleaned signage around amenities.





No food or beverage
pool or on the pool w

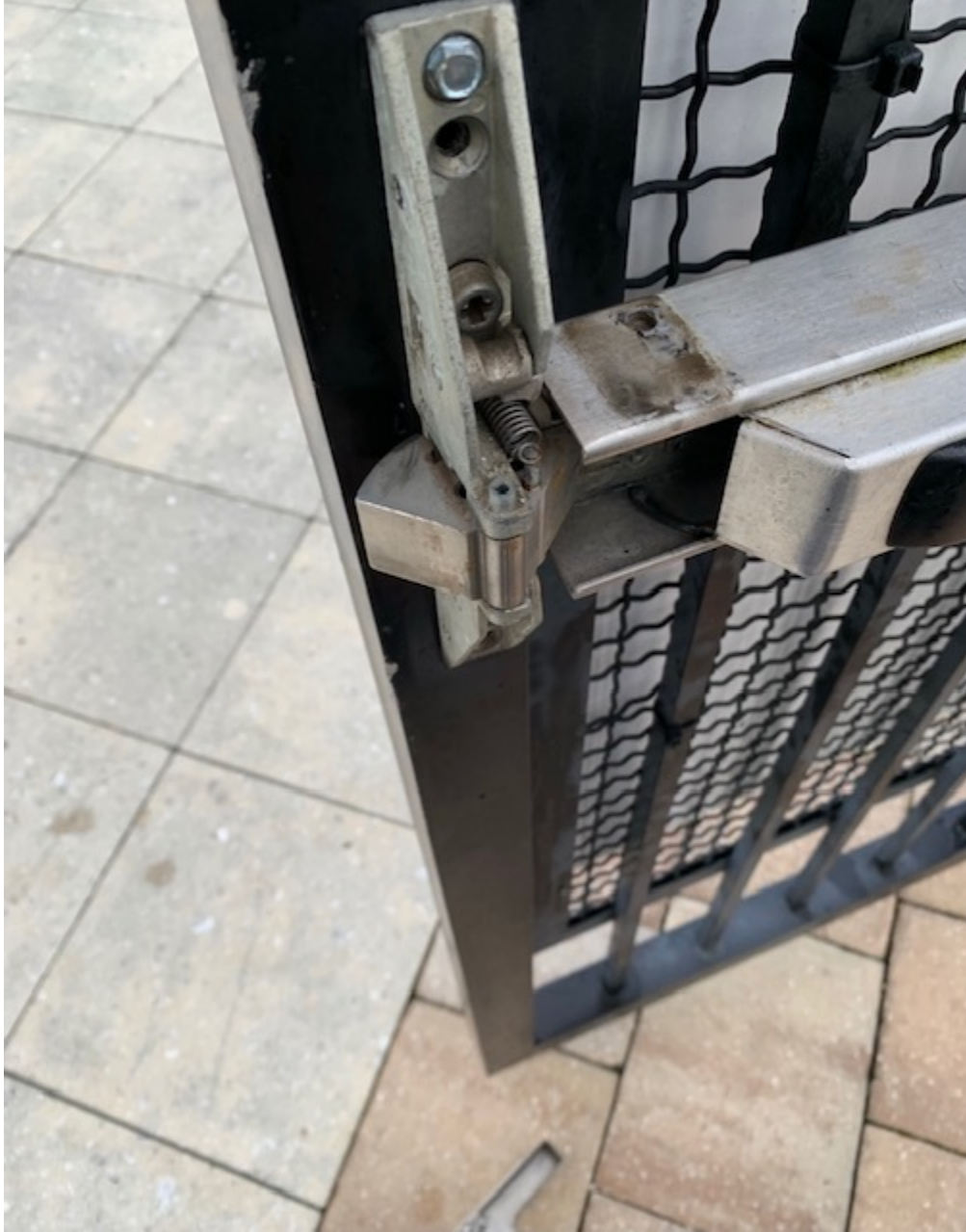
- No glass or animals in
fenced pool area.
- Bathing Load: 50 perso
- Hours: Dawn to Dusk
- Shower before entering
- Do not swallow the pool wa

NO DIVING

Markland 



Repaired gate at rear entrance of pool area.





Repaired broken irrigation head refilled with dirt and mulch.



Markland



Removed old tree straps around pool deck.



Markland



Markland



Markland





Notes:

Requested quote for drainage install west park on Kirkside.



Drainage at bridge is working fine.

Drainage on Latrobe is better still needs drainage in a few places.

Met with contractor in regards to balcony repair still waiting on response on how we will proceed.

Sincerely,

Johnnie Verdell
Field Operations Manager

Tab 5

Lake Management Report

Job: Markland (Southhaven CDD)

Date: 8-24-21

Technician: S Johnson

Equipment: Skiff

Weather: Mostly cloudy

Lake ID:

1. Algae and Shoreline Grasses



2. Algae



District Manager

BUSINESS ITEMS

Tab 6

RESOLUTION 2022-01

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
SOUTHAVEN COMMUNITY DEVELOPMENT DISTRICT AMENDING
THE FISCAL YEAR 2020/2021 GENERAL FUND BUDGET; AND
PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, the Southaven Community Development District (hereinafter the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within St. Johns County, Florida; and

WHEREAS, the Board of Supervisors of the District (hereinafter the “Board”), adopted a General Fund Budget for Fiscal Year 2020/2021; and

WHEREAS, the Board desires to reallocate funds budgeted to reflect reappropriated Revenues and Expenses approved during the Fiscal Year.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS
OF THE SOUTHAVEN COMMUNITY DEVELOPMENT DISTRICT THE
FOLLOWING:**

Section 1. The General Fund Budget is hereby amended in accordance with Exhibit “A” attached hereto.

Section 2. This Resolution shall become effective immediately upon its adoption.

Section 3. In accordance with Florida Statute 189.016, the amended budget shall be posted on the District’s official website within five (5) days after adoption.

PASSED AND ADOPTED THIS 6TH DAY OF OCTOBER, 2021.

**SOUTHAVEN COMMUNITY
DEVELOPMENT DISTRICT**

CHAIRMAN/ VICE CHAIRMAN

ATTEST:

SECRETARY / ASST. SECRETARY

EXHIBIT A

Adopted Budget
Southaven Community Development District
General Fund
Fiscal Year 2020/2021

Chart of Accounts Classification	Budget for 2020/2021	Proposed Amended Budget
REVENUES		
Special Assessments		
Tax Roll	\$ 651,637	\$ 651,637
TOTAL REVENUES	\$ 651,637	\$ 651,637
Balance Forward from Prior Year	\$ -	\$ 70,000
TOTAL REVENUES AND BALANCE	\$ 651,637	\$ 721,637
*Allocation of assessments between the Tax Roll and Off		
EXPENDITURES - ADMINISTRATIVE		
Financial & Administrative		
Administrative Services	\$ 5,400	\$ 5,400
District Management	\$ 15,000	\$ 15,000
District Engineer	\$ 2,000	\$ 2,000
Disclosure Report	\$ 6,000	\$ 6,000
Trustees Fees	\$ 6,500	\$ 6,500
Assessment Roll	\$ 5,000	\$ 5,000
Financial & Revenue Collections	\$ 3,600	\$ 3,600
Accounting Services	\$ 15,097	\$ 15,097
Auditing Services	\$ 3,800	\$ 3,800
Arbitrage Rebate Calculation	\$ 1,000	\$ 1,000
Public Officials Liability Insurance	\$ 2,540	\$ 2,540
Legal Advertising	\$ 1,000	\$ 1,000
Dues, Licenses & Fees	\$ 175	\$ 175
Miscellaneous Fees	\$ 500	\$ 500
Website Hosting, Maintenance, Backup (and Email)	\$ 7,300	\$ 7,300
Legal Counsel		
District Counsel	\$ 10,000	\$ 20,000
Administrative Subtotal	\$ 84,912	\$ 94,912
EXPENDITURES - FIELD OPERATIONS		
Security Operations		
Security Guard Services - Evening Services	\$ 82,750	\$ 82,750
Gate Phone	\$ 1,800	\$ 1,800
Guard & Gate Facility Maintenance & Termite Bond	\$ 5,000	\$ 15,000
Gate Security Camera Maintenance & Repairs	\$ 1,000	\$ 1,000
Electric Utility Services		
Utility Services - Amenity, Gatehouse/Entry & Parks	\$ 14,000	\$ 14,000
Street Lights	\$ 18,800	\$ 18,800
Garbage/Solid Waste Control Services		
Garbage - Recreation Facility	\$ 1,150	\$ 1,150
Water-Sewer Combination Services		
Utility Services - Potable (Amenity, Gatehouse & Pool)	\$ 10,000	\$ 10,000
Water - Reuse Irrigation (Parks, Entry & Amenity)	\$ 30,500	\$ 30,500
Stormwater Control		
Aquatic Pond Maintenance	\$ 8,160	\$ 8,160
Other Physical Environment		
General Liability & Property Insurance	\$ 23,500	\$ 23,500
Entry & Walls Maintenance	\$ 1,000	\$ 1,000
Landscape & Irrigation Maintenance Contract	\$ 162,500	\$ 162,500
Landscape Replacement & Additional Services	\$ 10,000	\$ 25,000
Irrigation Maintenance	\$ 2,000	\$ 2,000
Road & Street Facilities		
Street Light & Park Decorative Light Maintenance	\$ 1,000	\$ 1,000
Roadway and Parking Lot Repair & Maintenance	\$ 1,000	\$ 1,000

**Adopted Budget
Southaven Community Development District
General Fund
Fiscal Year 2020/2021**

Chart of Accounts Classification	Budget for 2020/2021	Proposed Amended Budget
Sidewalk Repair & Maintenance	\$ 1,000	\$ 1,000
Street Sign Repair & Maintenance	\$ 1,000	\$ 1,000
Parks & Recreation		
Amenity Management Contract (On-Site Management & Maintenance Services)	\$ 130,200	\$ 130,200
Facility - Maintenance & Repair	\$ 10,000	\$ 10,000
Facility Office/Janitorial Supplies & Equipment	\$ 3,000	\$ 3,000
Facility HVAC Maintenance & Repair	\$ 1,000	\$ 1,000
Pool Chemicals	\$ 4,950	\$ 4,950
Pool Permits	\$ 350	\$ 350
Elevator Maintenance & Permit	\$ 3,000	\$ 3,000
Fitness - On Demand Subscription	\$ 3,000	\$ 3,000
Fitness Equipment Maintenance & Repairs	\$ 2,500	\$ 2,500
Amenity - Telephone, Internet & Cable	\$ 7,200	\$ 7,200
Pest & Rodent Control & Termite Bond	\$ 5,865	\$ 5,865
Amenity Security Camera System - Maintenance & Repairs	\$ 2,000	\$ 2,000
Computer Support & Access Control Maintenance & Repair	\$ 1,500	\$ 1,500
Tennis & Basketball Court Maintenance & Supplies	\$ 500	\$ 500
Dog Waste Station Supplies	\$ 500	\$ 500
Special Events		
Holiday Lights & Special Events	\$ 10,000	\$ 10,000
Contingency		
Capital Improvements	\$ 5,000	\$ 40,000
Field Operations Subtotal	\$ 566,725	\$ 626,725
TOTAL EXPENDITURES	\$ 651,637	\$ 721,637
EXCESS OF REVENUES OVER	\$ -	\$ -

Review of HOA Board Questions and Comments

Discussion Regarding
Landscape and Irrigation
Maintenance
Scope of Service

Tab 7

HALLCO HEATING & AIR LLC

472 Sweet Mango Trl
Saint Augustine, FL US
+1 9048297546
johnh@hallcoac.com
hallcoa.com



Estimate

ADDRESS
Lisa Licata
Vesta (Markland Manor House)

ESTIMATE 1004
DATE 08/06/2021

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
2 ton evaporator coil	CBX27UH024	1	1,846.00	1,846.00T
3.5 ton evaporator coil	CBX27UH042	1	2,342.00	2,342.00T
1 year part and labor on replaced evaporator coils.				
SUBTOTAL				4,188.00
TAX				272.22
TOTAL				\$4,460.22

Accepted By

Accepted Date

HALLCO HEATING & AIR LLC

472 Sweet Mango Trl
Saint Augustine, FL US
+1 9048297546
johnh@hallcoac.com
hallcoa.com



Estimate

ADDRESS
Lisa Licata
Vesta (Markland Manor House)

ESTIMATE 1005
DATE 08/06/2021
EXPIRATION DATE 01/10/2022

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Sales	3.5 Ton single stage 16 seer	1	5,493.50	5,493.50T
Sales	2 Ton single stage 16 seer	1	4,272.00	4,272.00T

Both systems will come with 5 year parts warranty. 1 year labor.
Also covers first year maintenance agreements on proposed systems for replacement.
This estimate includes mechanical permitting, all materials and labor to complete this job. Connecting to existing copper, drain, electrical and duct system.

SUBTOTAL	9,765.50
TAX	634.76
TOTAL	\$10,400.26

Accepted By

Accepted Date

Chiller Medic Inc.

2745 Industry Center Rd., Ste. 7

St. Augustine, FL 32084

Phone: (904) 814-9677

E-mail: David@chillermedic.com, Faye@chillermedic.com

Estimate

7/19/2021

Service Information

South Haven CDD

Lisa Licata

61 Clarissa Lane

Saint Augustine, FL 32095

Contact: Lisa Licata

Phone: (904) 315-5171

E-mail: llicata@vestapropertyservices.com

Billing Information

South Haven CDD

Lisa Licata

61 Clarissa Lane

Saint Augustine, FL 32095

Job Name

GM071921-Lisa licata-2

Job Type

Commerical Install

PO #**Invoice #****Scheduled**

07/19/2021

Start

11:00 AM

End

12:00 PM

Item	Description	Quantity	Rate	Amount
05 Estimate	<p>To change out existing 3.5 and 2 ton systems with the same size equipment and they will be 14 seer trane heat pump systems. Will connect to existing line set,electrical and ductwork. Will come with new 5kw and 10kw get strips. The price is for all the labor and equipment/parts to do with the equipment if any issues are found for the ductwork or line set will inform maintenance or management if Any extra work is needed and if it needs to have a price qouted.</p> <p>System has a 5 year part warranty as it is a commercial application Has a 1 year labor warranty</p>	1.0000	\$9,200.0000	\$9,200.00

Payment Total: \$0.00

Total: \$9,200.00**Total Due: \$9,200.00****Access Code****Return Visit Req'd?****Job Notes and Instructions:**

3% Charge for all electronic transactions! Estimates are good for 30 days only.

Signature: x _____

Tab 8



A1A Pressure Washing LLC.

ESTIMATE

Date: 09/18/2021

(904) 392-0778

Saint Augustine, FL 32086

Client Name: Southaven CDD

Address: 61 Clarissa Lane

St. Augustine, FL

ESTIMATED COST

\$1,755.00

Thank you for choosing A1A Pressure Washing LLC.

Please visit our website <http://www.a1apressurewashingllc.com/> and you will see our many services and results. You may also see our reviews on Yelp, Home Advisor, Google, etc...

Item Description	Estimated Time	Estimated Cost
Chemical soft-wash application for exterior perimeter wall (2,460ft) <i>**pricing will be as if it is fencing to reduce cost**</i>		\$1,755.00
Tarps and neutralizer application		Included
Rust/iron treatment for reclaimed water		Included
**Chemical/pressure wash sidewalk (12,300sqft) @ \$0.12 per sqft		**\$1,476.00
Notes: I included a discounted rate by reducing price of per sqft. Including the iron treatment and neutralizer treatments you will save \$275.00		
TOTAL		\$1,755.00

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1. Legally Binding Agreement

By signing a contract with A1A Pressure Washing LLC, you are signing a legally binding contract for work to be completed at an agreed upon price. In the event that you break this contract, all deposits made to the company shall be surrendered as damages.

2. Product Warranties

All Warranties are limited to those offered by the manufactures of the products used by A1A Pressure Washing LLC, makes no additional warranties. If you ever have a concern or concerns regarding our work, A1A Pressure Washing LLC, should be notified immediately.

3. Water Usage

By signing this agreement, you agree to provide A1A Pressure Washing LLC, the right to use an on-site water supply as needed to complete the stated project without compensation. If an exterior water supply is required it will be at an additional charge. It is the Customer's responsibility to make sure the water supply is on and working before we arrive. Additional charges will be applied if water is not available.

4. Electrical Usage

By signing this agreement, you agree to provide A1A Pressure Washing LLC, Inc. the right to use an on-site source of electricity as needed to complete the stated project without compensation. If an exterior source is required it will be at an additional charge.

5. Color and Tone

The properties and species of wood, age and weather can greatly affect the resulting color or tone of the stain. Note: Variances may occur on individual boards as well as total project densities and other characteristics vary across and throughout wood. A1A Pressure Washing LLC, and all of its associates attempt to represent final finish color and tones as best as possible. While we can often give you an idea of the overall color or tone you must expect some variance in the overall finish.

6. Courtesy

While A1A Pressure Washing LLC, is on location on your property, you are responsible for keeping all children and pets, as well as other individuals away from the work area. Children and pets must be kept off work surface for at least 24 hours after our work is complete. This is for your safety as well as our own.

7. Payments

Payments to A1A Pressure Washing LLC, are due as per the contract schedule and are to be paid by check, money order, debit card or cash. All balances are ALWAYS paid due upon completion of the job. Any variance to this policy must be agreed upon and in writing on our contract. Late charges will be immediately assessed on all balances not paid in accordance with contract terms. The customer agrees to pay any collection cost incurred by A1A Pressure Washing LLC, related to the collection process of outstanding balances.

8. Scheduling

Scheduling, in a business in which productivity relies upon the weather, can be difficult. Inclement weather may affect scheduling. We try our best to keep scheduling conflicts to a minimum, however circumstances that are beyond our control may affect your project start and completion dates. You will be notified of any changes.

9. Removal & Replacement of Deck Contents

Removal and replacement of grills, deck furniture, planters, etc. is the responsibilities of the homeowner. Should we need to remove items from the deck, we will not be responsible for breakage or for storage issues. An additional charge will be applied for the time & labor devoted to the removal of these items.

10. Damages

A1A Pressure Washing LLC, is not responsible for damages due to improperly installed siding, loose shingles, or siding, broken or open windows, improperly sealed windows, wood rot, defective construction, improperly secured wires, loose or improperly installed gutters and leaders, and improper caulking. In every aluminum siding case, and in some case in vinyl siding, the sun and weather will bleach the color and cause it to fade. Power washing, which entails removal of chalky, gritty or failing surface materials, may cause the faded aspects of the vinyl or aluminum to stand out. A1A Pressure Washing LLC, will not be responsible for such conditions. A1A Pressure Washing LLC, will not be responsible for loose mortar that may dislodge during the cleaning process.

11. Stains

Some stains cannot be removed by power washing. Tree sap, artillery fungus, splatters from stain and paint are examples of materials that cannot be removed by conventional means. We make every attempt to point out these areas out to the customers when quoting the project. Sometimes, these stains cannot be removed at all.

12.

A1A Pressure Washing LLC, expects your property to be in good repair and weathertight. This includes, but is not limited to all electrical service including receptacles and light fixtures. Doors and windows shall also be weathertight. A1A Pressure Washing LLC, is not responsible for damages as a result of water infiltration from poor or improper installation, maintenance or repair of electrical related items or doors or windows. A1A Pressure Washing LLC, cannot guarantee removal of artillery fungus from exterior house surfaces.

13.

Windows may become water spotted as a result of our services. Window cleaning is NOT included.

Signatures *Larry Donnelly*

Larry Donnelly

09/018/2021

Vesta Property Management

Your Name

Date

Client's Name

Date



PO Box 51289
Jacksonville Beach FL 32240
(904) 220-3337,
Info@krystalklean.com

Estimate

ESTIMATE #	59638236
DATE	08/17/2021
PO #	

CUSTOMER
Southaven CDD Lisa Licata 61 clarissa lane St. Augustine, FL, 32084 (904) 315-5171 llicata@vestapropertyservices.com

SERVICE LOCATION
Southaven CDD 61 clarissa lane St. Augustine, FL, 32084 (904) 315-5171 llicata@vestapropertyservices.com

DESCRIPTION	Window washing/pressure washing
-------------	---------------------------------

Description	Qty	Rate	Total
Pressure Wash Peak of House Clean upper areas only. Full exterior clean of the entire building is \$750 Pressure wash house walls, soffits & fascia. Mud dauber resin does not come out with pressure washing. Many Black streaks on gutters/fascia from roofing sealants won't come out. Mineral deposits, and rust may not come out with pressure cleaning. Though we will do the best we can we cannot guaranty that we can remove all of the above stains. Windows are to be closed on latched by customer prior to cleaning. Flaking paint can come off with any amount of pressure, and if paint is loose or flaking it will come off while cleaning. In this case we are not responsible for the frailer of the cleaned surface.	1.00	\$250.00	\$250.00
French Windows Exterior Only All second floor windows around the building. -Service includes cleaning glass to remove organic build-up. -Cleaning tracks and sills is a separate service and is not included in this pricing -Removal of paint, adhesives, calcium deposits, or construction debris from glass is an additional service. -Customer Acknowledges the risk of using a scraper when cleaning glass and holds Krystal Klean harmless to use scrapers or razors for removal of build-up (if needed). -Krystal Klean uses high quality, industry-standard razor blades and professional technique to reduce risk of glass scratches. -Technicians will inspect window waterproofing joints and provide recommendations for repair or replacement if necessary.	17.00	\$15.00	\$255.00
Standard Windows Clean Exterior Only -Service includes cleaning exterior glass to remove organic build-up. -Cleaning tracks and sills is a separate service and is not included in this price -Removal of paint, adhesives, calcium deposits, or construction debris from glass is an additional service. -Customer Acknowledges the risk of using a scraper when cleaning glass and holds Krystal Klean harmless to use scrapers or razors for removal of build-up (if needed).	9.00	\$8.00	\$72.00

-Krystal Klean uses high quality, industry-standard razor blades and professional technique to reduce risk of glass scratches.
 -Technicians will inspect window waterproofing joints and provide recommendations for repair or replacement if necessary.

Residential 3rd Story Windows	4.00	\$20.00	\$80.00
4 windows, one on each side of the building on the gable end.			
* Adjust Price according to Standard/Multipane/Int/Ext/etc. -Price ranges from \$20-\$40 and is left a estimators discretion. -Service includes cleaning glass to remove organic build-up. -Cleaning tracks and sills is a separate service and is not included in this pricing -Removal of paint, adhesives, calcium deposits, or construction debris from glass is an additional service. -Customer Acknowledges the risk of using a scraper when cleaning glass and holds Krystal Klean harmless to use scrapers or razors for removal of build-up (if needed). -Krystal Klean uses high quality, industry-standard razor blades and professional technique to reduce risk of glass scratches. -Technicians will inspect window waterproofing joints and provide recommendations for repair or replacement if necessary.			
Duval		7.50%	\$0.00

Estimate Total: \$657.00

CUSTOMER MESSAGE

Thank you for the opportunity to serve you!

We uphold the highest industry standards for glass cleaning tools and methods but must inform and educate its customers about the inherent risk of scratches when cleaning glass. Given the facts below, we cannot be held liable for glass scratches. Minuscule glass particles (or "glass fines") may exist on the pane surface. This flaw is common for tempered or hurricane-proof glass often installed in Florida. During a normal cleaning process, these glass fines can break off and cause hairline scratches. Removal of paint, adhesives, calcium deposits, or construction debris may require the use of scrubbing pads or scrapers, which increases the risk of scratched glass, and is a separate service from standard window cleaning. When cleaning glass to remove calcium deposits, some brands of tinted or soft glass may be micro-scratched with vinyl buffing pads. Preexisting scratches may be visible or apparent after the glass is cleaned.

Terms of payment: The total amount stated is due upon completion. Where applicable, credit cards will be charged for the total amount upon completion based on the credit card information provided in advance. All late payments (over 30 days) may bear interest at the highest rate permissible under Florida law calculated daily and compounded monthly. Customer shall also be responsible for paying all reasonable costs incurred in collecting any late payments, including, without limitation, attorneys' fees.



ESTIMATE

EST-000179

Estimate Date: Sep 13, 2021

Expiry Date: Oct 11, 2021

FROM:

Putting On Pressure, Inc.

3750 Winterhawk Court

St. Augustine, FL, 32086

Email: puttingonpressure@gmail.com

Phone: (904) 501-0440

TO:

Vesta

Attn: Jonny Verdell

2001 International Golf Parkway

St. Augustine, FL, 32095

Phone: (904) 806-4832

JOB LOCATION:

Vesta

2001 International Golf Parkway

St. Augustine, FL, 32095

Phone: (904) 806-4832

JOB:

#	Services	Qty	Price	Discount	Tax (%)	Total
1	Manor House Wash This service includes washing the building in its entirety. * wash building * wash balconies * wash brick stair well * spot free clean windows	1.00	\$850.00	\$0.00	No Tax	\$850.00
2	Front facing community wall wash and entry monuments wash 2500 lineal ft @ \$.75 per	2500.00	\$0.65	\$0.00	No Tax	\$1,625.00
Subtotal						\$2,475.00
Grand Total (\$)						\$2,475.00

Accepted payment methods

Credit Card, Check, Cash, Credit Note/E-Gift Card

Message

I would be happy to have an opportunity to work with you.

Business powered by Markate.com

Discussion Regarding Bollard at Front Gate

Tab 9

PROPOSAL 303396

SOUTHAVEN COMMUNITY DEVELOPMENT DISTRICT



Submitted to

CONTACT LISA LICATA
ADDRESS C/O RIZZETTA & COMPANY, INC.
3434 COLWELL AVE, SUITE 200
TAMPA FL 33614

PHONE FAX
EMAIL llicata@vestapropertyservices.com

ESTIMATE # 002-21-303396
DATE 8/24/2021
WRITTEN BY DAN KRISTOFF
REFERENCE

Project Detail - Page 1

LOCATION MARKLAND DISTANCE 28 MILES COORDINATES
PROJECT NAME MARKLAND KEEP LEFT SIGN

Items

		PRICE EACH	QTY	TOTAL
1	LABOR / INSTALLATION, INSTALL, JACKSONVILLE, ST. AUGUSTINE	\$130.00	1	\$130.00
2	SIGN PACKAGES, 3MM DIBOND - DIRECT, 1 POST + 1 FINIAL, WOOD, 4" X 4", PAINTED POSTS, 1 Sided, CUSTOM / 20" X 20" (3 SQ. FT.) S/S KEEP LEFT MARKLAND BRANDED SIGN PACKAGE	\$131.60	1	\$131.60

PRE-TAX TOTAL \$261.60
EST TAX (.065) \$0.00
TOTAL \$261.60

Terms & Conditions

- All agreements are contingent upon delays and material cost increases beyond our control. Manufacturing cost increases incurred after quotation and prior to a work order being submitted to production will be passed through to the customer. In this scenario, the project will be requested for customer approval.
- Pricing in this proposal is subject to acceptance within 14 days and is void thereafter.
- Depending upon the agreed credit terms, a deposit may be required before work is to commence.
- If a deposit is to be paid by credit card, you authorize OnSight Industries, LLC to charge 50% of the total project cost upfront and the balance of the project upon completion.
- Any labor and installation pricing is approximate and subject to change based upon actual time incurred.
- Delivery/installation postponement will result in the client being progress billed for completed product. At this time, title for the product will transfer to the client. Product will be warehoused until the client is ready for installation, at which time applicable installation labor will be invoiced upon completion.
- Sales tax is estimated and subject to change based upon the actual rate at time of invoicing.
- Unless otherwise noted, client assumes all responsibility for permitting and utility locator services as necessary.
- Customer is responsible for variations from customer supplied architectural drawings & hardscapes.
- Signature on this proposal constitutes approval from the client on supplied artwork/graphics.
- Any credit balance(s) resulting from overpayment that remains on a credit account over 30 days will be applied to the oldest invoice(s) or to upcoming active order(s) and reflected on the following month's statement.
- Invoices are due upon receipt. Any unpaid invoices are subject to late fees equal to 1.5% of the balance due per month (18% per year), collection fees and/or court costs.

Dan Kristoff
ONSIGHT INDUSTRIES, LLC

DAN KRISTOFF
NAME

8/27/2021
DATE

Proposal Acceptance

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE HEREBY ACCEPTED. ONSIGHT INDUSTRIES, LLC IS AUTHORIZED TO PROCEED WITH THE PROJECT AS STATED.
PAYMENT WILL BE MADE AS OUTLINED ABOVE.

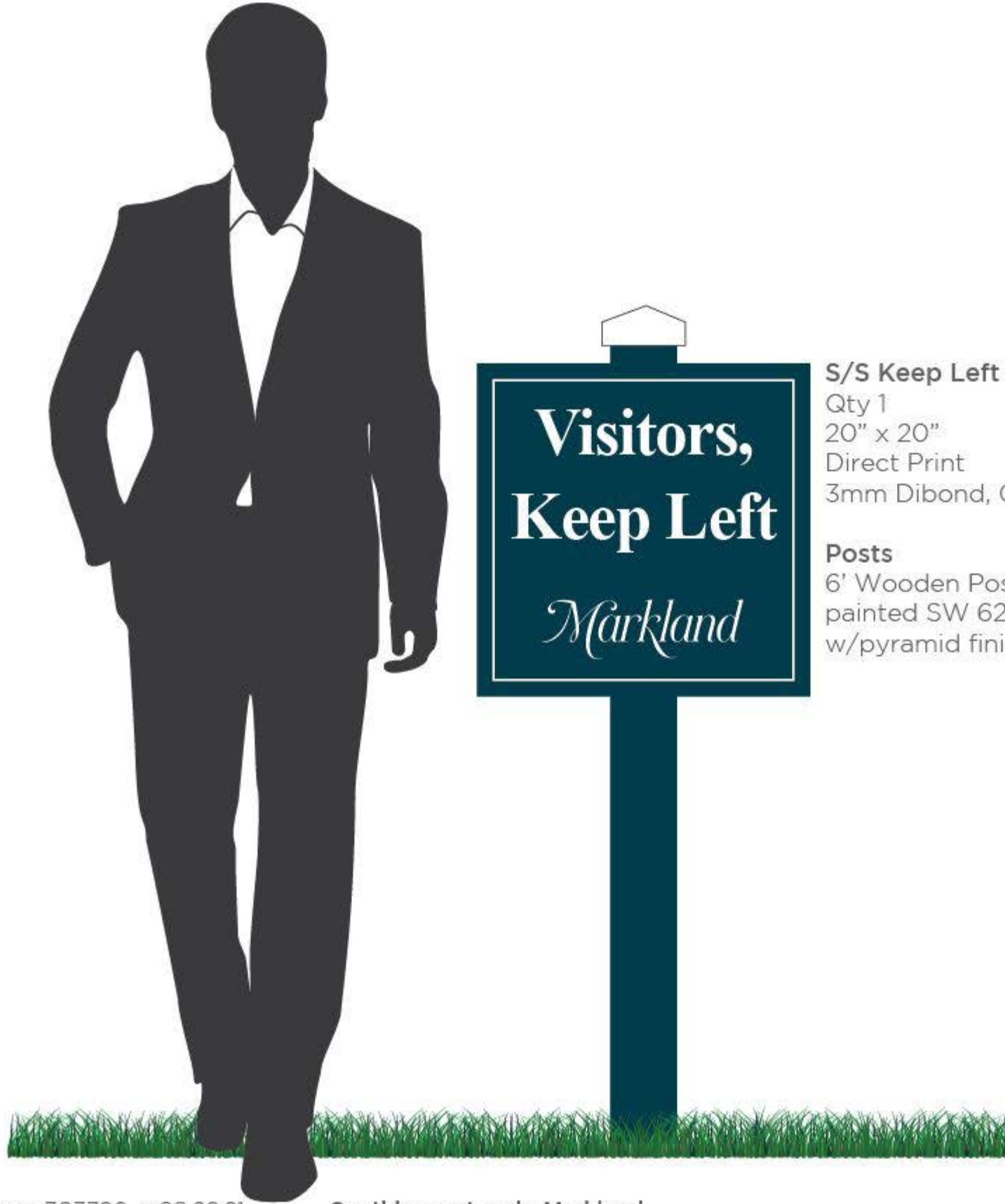


SIGNATURE

NAME

DATE

900 CENTRAL PARK DR., SANFORD, FL 32771-6634
P: 407.830.8861 • F: 407.830.5569



S/S Keep Left Sign

Qty 1

20" x 20"

Direct Print

3mm Dibond, Gloss Lam

Posts

6' Wooden Post

painted SW 6230 Rainstorm

w/pyramid finials, painted white

Print

PANTONE
548 C

Paint

SW
6230
Rainstorm

Keep Left

wo. 303396 v.08.26.21

Southhaven Land - Markland

Tab 10



Egis Insurance & Risk Advisors

Is pleased to provide a

Proposal of Insurance Coverage for:

Southaven Community Development District

Please review the proposed insurance coverage terms and conditions carefully.

Written request to bind must be received prior to the effective date of coverage.

The brief description of coverage contained in this document is being provided as an accommodation only and is not intended to cover or describe all Coverage Agreement terms. For more complete and detailed information relating to the scope and limits of coverage, please refer directly to the Coverage Agreement documents. Specimen forms are available upon request.

About FIA

Florida Insurance Alliance (“FIA”), authorized and regulated by the Florida Office of Insurance Regulation, is a non-assessable, governmental insurance Trust. FIA was created in September 2011 at a time when a large number of Special Taxing Districts were having difficulty obtaining insurance.

Primarily, this was due to financial stability concerns and a perception that these small to mid-sized Districts had a disproportionate exposure to claims. Even districts that were claims free for years could not obtain coverage. FIA was created to fill this void with the goal of providing affordable insurance coverage to Special Taxing Districts. Today, FIA proudly serves and protects more than 800 public entity members.

Competitive Advantage

FIA allows qualifying Public Entities to achieve broad, tailored coverages with a cost-effective insurance program. Additional program benefits include:

- Insure-to-value property limits with no coinsurance penalties
- First dollar coverage for “alleged” public official ethics violations
- Proactive in-house claims management and loss control department
- Complimentary risk management services including on-site loss control, property schedule verification and contract reviews
- Online Risk Management Education & Training portal
- Online HR & Benefits Support portal
- HR Hotline
- Safety Partners Matching Grant Program

How are FIA Members Protected?

FIA employs a conservative approach to risk management. Liability risk retained by FIA is fully funded prior to the policy term through member premiums. The remainder of the risk is transferred to reinsurers. FIA’s primary reinsurers, Lloyds of London and Hudson Insurance Company, both have AM Best A XV (Excellent) ratings and surplus of \$2Billion or greater.

In the event of catastrophic property losses due to a Named Storm (i.e., hurricane), the program bears no risk as all losses are passed on to the reinsurers. FIA purchases property reinsurance to withstand the 1,000-year storm event (probability of exceedance .1%). This level of protection is statistically 2 to 3 times safer than competitors and industry norms. FIA members’ property claims resulting from Hurricane Irma in 2017 amounted to less than 4% of the per occurrence coverage available.

What Are Members Responsible For?

As a non-assessable Trust, our members are only responsible for two items:

- Annual Premiums
- Individual Member Deductibles

FIA Bylaws prohibit any assessments or other fees.

Additional information regarding FIA and our member services can be found at www.fia360.org.

Quotation being provided for:

**Southaven Community Development District
c/o Rizzetta & Company
3434 Colwell Ave, Suite 200
Tampa, FL 33614**

Term: October 1, 2021 to October 1, 2022

Quote Number: 100121672

PROPERTY COVERAGE

SCHEDULE OF COVERAGES AND LIMITS OF COVERAGE

COVERED PROPERTY	
Total Insured Values – Blanket Building and Contents – Per Schedule on file totalling	\$3,340,353
Loss of Business Income	\$1,000,000
Additional Expense	\$1,000,000
Inland Marine	
Scheduled Inland Marine	\$299,921

It is agreed to include automatically under this Insurance the interest of mortgagees and loss payees where applicable without advice.

	Valuation	Coinsurance
Property	Replacement Cost	None
Inland Marine	Actual Cash Value	None

DEDUCTIBLES:	\$2,500	Per Occurrence, All other Perils, Building & Contents and Extensions of Coverage.
	3 %	Total Insured Values per building, including vehicle values, for "Named Storm" at each affected location throughout Florida subject to a minimum of \$10,000 per occurrence, per Named Insured.
	Per Attached Schedule	Inland Marine

Special Property Coverages		
Coverage	Deductibles	Limit
Earth Movement	\$2,500	Included
Flood	\$2,500 *	Included
Boiler & Machinery		Included
TRIA		Included

*Except for Zones A & V see page 8 (Terms and Conditions) excess of NFIP, whether purchased or not

TOTAL PROPERTY PREMIUM

\$21,865

Extensions of Coverage

If marked with an "X" we will cover the following EXTENSIONS OF COVERAGE under this Agreement, These limits of liability do not increase any other applicable limit of liability.

(X)	Code	Extension of Coverage	Limit of Liability
X	A	Accounts Receivable	\$500,000 in any one occurrence
X	B	Animals	\$1,000 any one Animal \$5,000 Annual Aggregate in any one agreement period
X	C	Buildings Under Construction	As declared on Property Schedule, except new buildings being erected at sites other than a covered location which is limited to \$250,000 estimated final contract value any one construction project.
X	D	Debris Removal Expense	\$250,000 per insured or 25% of loss, whichever is greater
X	E	Demolition Cost, Operation of Building Laws and Increased Cost of Construction	\$500,000 in any one occurrence
X	F	Duty to Defend	\$100,000 any one occurrence
X	G	Errors and Omissions	\$250,000 in any one occurrence
X	H	Expediting Expenses	\$250,000 in any one occurrence
X	I	Fire Department Charges	\$50,000 in any one occurrence
X	J	Fungus Cleanup Expense	\$50,000 in the annual aggregate in any one occurrence
X	K	Lawns, Plants, Trees and Shrubs	\$50,000 in any one occurrence
X	L	Leasehold Interest	Included
X	M	Air Conditioning Systems	Included
X	N	New locations of current Insureds	\$1,000,000 in any one occurrence for up to 90 days, except 60 days for Dade, Broward, Palm Beach from the date such new location(s) is first purchased, rented or occupied whichever is earlier. Monroe County on prior submit basis only
X	O	Personal property of Employees	\$500,000 in any one occurrence
X	P	Pollution Cleanup Expense	\$50,000 in any one occurrence
X	Q	Professional Fees	\$50,000 in any one occurrence
X	R	Recertification of Equipment	Included
X	S	Service Interruption Coverage	\$500,000 in any one occurrence
X	T	Transit	\$1,000,000 in any one occurrence
X	U	Vehicles as Scheduled Property	Included
X	V	Preservation of Property	\$250,000 in any one occurrence
X	W	Property at Miscellaneous Unnamed Locations	\$250,000 in any one occurrence
X	X	Piers, docs and wharves as Scheduled Property	Included on a prior submit basis only

X	Y	Glass and Sanitary Fittings Extension	\$25,000 any one occurrence
X	Z	Ingress / Egress	45 Consecutive Days
X	AA	Lock and Key Replacement	\$2,500 any one occurrence
X	BB	Awnings, Gutters and Downspouts	Included
X	CC	Civil or Military Authority	45 Consecutive days and one mile

CRIME COVERAGE

<u>Description</u>	<u>Limit</u>	<u>Deductible</u>
Forgery and Alteration	Not Included	Not Included
Theft, Disappearance or Destruction	Not Included	Not Included
Computer Fraud including Funds Transfer Fraud	Not Included	Not Included
Employee Dishonesty, including faithful performance, per loss	Not Included	Not Included

Deadly Weapon Protection Coverage

Coverage	Limit	Deductible
Third Party Liability	\$1,000,000	\$0
Property Damage	\$1,000,000	\$0
Crisis Management Services	\$250,000	\$0

AUTOMOBILE COVERAGE

Coverages	Covered Autos	Limit	Premium
Covered Autos Liability	8,9	\$1,000,000	Included
Personal Injury Protection	N/A		Not Included
Auto Medical Payments	N/A		Not Included
Uninsured Motorists including Underinsured Motorists	N/A		Not Included
Physical Damage Comprehensive Coverage	N/A	Actual Cash Value Or Cost Of Repair, Whichever Is Less, Minus Applicable Deductible (See Attached Schedule) For Each Covered Auto, But No Deductible Applies To Loss Caused By Fire or Lightning. See item Four for Hired or Borrowed Autos.	Not Included
Physical Damage Specified Causes of Loss Coverage	N/A	Actual Cash Value Or Cost Of Repair, Whichever Is Less, Minus Applicable Deductible (See Attached Schedule) For Each Covered Auto For Loss Caused By Mischief Or Vandalism See item Four for Hired or Borrowed Autos.	Not Included
Physical Damage Collision Coverage	N/A	Actual Cash Value Or Cost Of Repair, Whichever Is Less, Minus Applicable Deductible (See Attached Schedule) For Each Covered Auto See item Four for Hired or Borrowed Autos.	Not Included
Physical Damage Towing And Labor	N/A	\$0 For Each Disablement Of A Private Passenger Auto	Not Included

GENERAL LIABILITY COVERAGE (Occurrence Basis)

Bodily Injury and Property Damage Limit	\$1,000,000
Personal Injury and Advertising Injury	Included
Products & Completed Operations Aggregate Limit	Included
Employee Benefits Liability Limit, per person	\$1,000,000
Herbicide & Pesticide Aggregate Limit	\$1,000,000
Medical Payments Limit	\$5,000
Fire Damage Limit	Included
No fault Sewer Backup Limit	\$25,000/\$250,000
General Liability Deductible	\$0

PUBLIC OFFICIALS AND EMPLOYMENT PRACTICES LIABILITY (Claims Made)

Public Officials and Employment Practices Liability Limit	Per Claim	\$1,000,000
	Aggregate	\$2,000,000
Public Officials and Employment Practices Liability Deductible		\$0

Supplemental Payments: Pre-termination \$2,500 per employee - \$5,000 annual aggregate.
Non-Monetary \$100,000 aggregate.

Cyber Liability sublimit included under POL/EPLI

Media Content Services Liability
Network Security Liability
Privacy Liability
First Party Extortion Threat
First Party Crisis Management
First Party Business Interruption
Limit: \$100,000 each claim/annual aggregate



PREMIUM SUMMARY

Southaven Community Development District
c/o Rizzetta & Company
3434 Colwell Ave, Suite 200
Tampa, FL 33614

Term: October 1, 2021 to October 1, 2022

Quote Number: 100121672

PREMIUM BREAKDOWN

Property (Including Scheduled Inland Marine)	\$21,865
Crime	Not Included
Automobile Liability	Not Included
Hired Non-Owned Auto	Included
Auto Physical Damage	Not Included
General Liability	\$3,256
Public Officials and Employment Practices Liability	\$2,664
Deadly Weapon Protection Coverage	Included
TOTAL PREMIUM DUE	\$27,785

IMPORTANT NOTE

Defense Cost - Outside of Limit, Does Not Erode the Limit for General Liability, Public Officials Liability, and Employment related Practices Liability.

Deductible does not apply to defense cost. Self-Insured Retention does apply to defense cost.

Additional Notes:

(None)



PARTICIPATION AGREEMENT
Application for Membership in the Florida Insurance Alliance

The undersigned local governmental entity, certifying itself to be a public agency of the State of Florida as defined in Section 163.01, Florida Statutes, hereby formally makes application with the Florida Insurance Alliance ("FIA") for continuing liability and/or casualty coverage through membership in FIA, to become effective 12:01 a.m., 10/01/2021, and if accepted by the FIA's duly authorized representative, does hereby agree as follows:

- (a) That, by this reference, the terms and provisions of the Interlocal Agreement creating the Florida Insurance Alliance are hereby adopted, approved and ratified by the undersigned local governmental entity. The undersigned local governmental entity certifies that it has received a copy of the aforementioned Interlocal Agreement and further agrees to be bound by the provisions and obligations of the Interlocal Agreement as provided therein;
- (b) To pay all premiums on or before the date the same shall become due and, in the event Applicant fails to do so, to pay any reasonable late penalties and charges arising therefrom, and all costs of collection thereof, including reasonable attorneys' fees;
- (c) To abide by the rules and regulations adopted by the Board of Directors;
- (d) That should either the Applicant or the Fund desire to cancel coverage; it will give not less than thirty (30) days prior written notice of cancellation;
- (e) That all information contained in the underwriting application provided to FIA as a condition precedent to participation in FIA is true, correct and accurate in all respects.

Southaven Community Development District

 (Name of Local Governmental Entity)

By: Walter R O'Shea Walt O'Shea
DocuSigned by: 0FEA5E2A94A041C... Signature Print Name

Witness By: _____
 Signature Print Name

IS HEREBY APPROVED FOR MEMBERSHIP IN THIS FUND, AND COVERAGE IS EFFECTIVE October 1, 2021

By: _____
 Administrator



PROPERTY VALUATION AUTHORIZATION

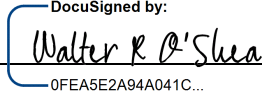
**Southaven Community Development District
c/o Rizzetta & Company
3434 Colwell Ave, Suite 200
Tampa, FL 33614**

QUOTATIONS TERMS & CONDITIONS

1. Please review the quote carefully for coverage terms, conditions, and limits.
2. The coverage is subject to 100% minimum earned premium as of the first day of the "Coverage Period".
3. Total premium is late if not paid in full within 30 days of inception, unless otherwise stated.
4. Property designated as being within Flood Zone A or V (and any prefixes or suffixes thereof) by the Federal Emergency Management Agency (FEMA), or within a 100 Year Flood Plain as designated by the United States Army Corps of Engineers, will have a Special Flood Deductible equal to all flood insurance available for such property under the National Flood Insurance Program, whether purchased or not or 5% of the Total Insured Value at each affected location whichever the greater.
5. The Florida Insurance Alliance is a shared limit. The limits purchased are a per occurrence limit and in the event an occurrence exhaust the limit purchased by the Alliance on behalf of the members, payment to you for a covered loss will be reduced pro-rata based on the amounts of covered loss by all members affected by the occurrence. Property designated as being within.
6. Coverage is not bound until confirmation is received from a representative of Egis Insurance & Risk Advisors.

I give my authorization to bind coverage for property through the Florida Insurance Alliance as per limits and terms listed below.

<input checked="" type="checkbox"/>	Building and Content TIV	\$3,340,353	As per schedule attached
<input checked="" type="checkbox"/>	Inland Marine	\$299,921	As per schedule attached
<input type="checkbox"/>	Auto Physical Damage	Not Included	

Signature:  Date: 9/21/2021

Name: Walt O'Shea

Title: Chairman

**Southaven Community Development District**

Policy No.: 100121672

Agent: Egis Insurance Advisors LLC (Boca Raton, FL)

Unit #	Description Address		Year Built Const Type	Eff. Date		Building Value		Total Insured Value	
	Roof Shape	Roof Pitch		Term	Date	Contents Value		Covering Replaced	Roof Yr Blt
1	Gatehouse		2016	10/01/2021		\$147,400			
	60 Harkness Court		Joisted masonry	10/01/2022		\$375			\$147,775
	St. Augustine FL 32095								
	Cross gable			Asphalt shingles					
Unit #	Description Address		Year Built Const Type	Eff. Date		Building Value		Total Insured Value	
	Roof Shape	Roof Pitch		Term	Date	Contents Value		Covering Replaced	Roof Yr Blt
2	Entry Monument		2016	10/01/2021		\$221,350			
	60 Harkness Court		Non combustible	10/01/2022					\$221,350
	St. Augustine FL 32095								
Unit #	Description Address		Year Built Const Type	Eff. Date		Building Value		Total Insured Value	
	Roof Shape	Roof Pitch		Term	Date	Contents Value		Covering Replaced	Roof Yr Blt
3	Precast Wall		2016	10/01/2021		\$170,600			
	60 Harkness Court		Masonry non combustible	10/01/2022					\$170,600
	St. Augustine FL 32095								
Unit #	Description Address		Year Built Const Type	Eff. Date		Building Value		Total Insured Value	
	Roof Shape	Roof Pitch		Term	Date	Contents Value		Covering Replaced	Roof Yr Blt
4	Entry Gates - 3 Arm Gates & 2 Iron Swing Gates		2016	10/01/2021		\$26,900			
	60 Harkness Court		Non combustible	10/01/2022					\$26,900
	St. Augustine FL 32095								
Unit #	Description Address		Year Built Const Type	Eff. Date		Building Value		Total Insured Value	
	Roof Shape	Roof Pitch		Term	Date	Contents Value		Covering Replaced	Roof Yr Blt
5	3 Benches - Powder Coated Steel		2016	10/01/2021		\$7,610			
	Markland Parks		Property in the Open	10/01/2022					\$7,610
	St. Augustine FL 32095								
Unit #	Description Address		Year Built Const Type	Eff. Date		Building Value		Total Insured Value	
	Roof Shape	Roof Pitch		Term	Date	Contents Value		Covering Replaced	Roof Yr Blt
6	Trash Cans and Doggie Pot Stations		2016	10/01/2021		\$6,300			
	Markland Parks		Property in the Open	10/01/2022					\$6,300
	St. Augustine FL 32095								
Unit #	Description Address		Year Built Const Type	Eff. Date		Building Value		Total Insured Value	
	Roof Shape	Roof Pitch		Term	Date	Contents Value		Covering Replaced	Roof Yr Blt
7	Clubhouse		2016	10/01/2021		\$1,779,400			
	61 Clarissa Lane		Joisted masonry	10/01/2022		\$212,380			\$1,991,780
	St. Augustine FL 32095								
	Gable			Asphalt shingles					

Sign: _____

Print Name: _____

Date: _____



Property Schedule

Schedule Items Effective As of: 10/01/2021

Southaven Community Development District

Policy No.: 100121672

Agent: Egis Insurance Advisors LLC (Boca Raton, FL)

Unit #	Description Address	Year Built Const Type	Eff. Date Term Date	Building Value Contents Value	Total Insured Value
	Roof Shape Roof Pitch		Roof Covering	Covering Replaced	Roof Yr Blt
8	Pool, Pool Equipment Enclosure and Fencing	2016	10/01/2021	\$220,985	\$220,985
	61 Clarissa Lane	Below ground liquid storage tank / pool	10/01/2022		
	St. Augustine FL 32095				
Unit #	Description Address	Year Built Const Type	Eff. Date Term Date	Building Value Contents Value	Total Insured Value
	Roof Shape Roof Pitch		Roof Covering	Covering Replaced	Roof Yr Blt
9	Pool Furniture, Trash Cans and Drinking Fountain	2016	10/01/2021	\$49,200	\$49,200
	61 Clarissa Lane	Property in the Open	10/01/2022		
	St. Augustine FL 32095				
Unit #	Description Address	Year Built Const Type	Eff. Date Term Date	Building Value Contents Value	Total Insured Value
	Roof Shape Roof Pitch		Roof Covering	Covering Replaced	Roof Yr Blt
10	Tennis Courts (2) with Basketball Half Court, benches, including fencing, windscreen and shade structure, trash can	2016	10/01/2021	\$96,140	\$96,140
	61 Clarissa Lane	Non combustible	10/01/2022		
	St. Augustine FL 32095				
Unit #	Description Address	Year Built Const Type	Eff. Date Term Date	Building Value Contents Value	Total Insured Value
	Roof Shape Roof Pitch		Roof Covering	Covering Replaced	Roof Yr Blt
11	Playground Equipment including benches, trash can	2016	10/01/2021	\$76,596	\$76,596
	61 Clarissa Lane	Non combustible	10/01/2022		
	St. Augustine FL 32095				
Unit #	Description Address	Year Built Const Type	Eff. Date Term Date	Building Value Contents Value	Total Insured Value
	Roof Shape Roof Pitch		Roof Covering	Covering Replaced	Roof Yr Blt
12	Cabanas (3) Aluminum Frame with Fabric Drape	2016	10/01/2021	\$15,900	\$15,900
	61 Clarissa Lane	Property in the Open	10/01/2022		
	St. Augustine FL 32095				
Unit #	Description Address	Year Built Const Type	Eff. Date Term Date	Building Value Contents Value	Total Insured Value
	Roof Shape Roof Pitch		Roof Covering	Covering Replaced	Roof Yr Blt
13	Shade Structures (2) Wood with shade cloth	2016	10/01/2021	\$21,400	\$21,400
	61 Clarissa Lane	Non combustible	10/01/2022		
	St. Augustine FL 32095				
Unit #	Description Address	Year Built Const Type	Eff. Date Term Date	Building Value Contents Value	Total Insured Value
	Roof Shape Roof Pitch		Roof Covering	Covering Replaced	Roof Yr Blt
14	Kayak Launch	2016	10/01/2021	\$31,588	\$31,588
	61 Clarissa Lane	Non combustible	10/01/2022		
	St. Augustine FL 32095				

Sign: _____

Print Name: _____

Date: _____



Southaven Community Development District

Policy No.: 100121672

Agent: Egis Insurance Advisors LLC (Boca Raton, FL)

Unit #	Description		Year Built	Eff. Date	Building Value	Total Insured Value	
	Address		Const Type	Term Date	Contents Value		
	Roof Shape	Roof Pitch		Roof Covering		Covering Replaced	Roof Yr Blt
15	Mailboxes PH 1 (13) & PH 2 (11)		2016	10/01/2021	\$42,280		
	Within Community St. Augustine FL 32095		Non combustible	10/01/2022			\$42,280
Unit #	Description		Year Built	Eff. Date	Building Value	Total Insured Value	
	Address		Const Type	Term Date	Contents Value		
	Roof Shape	Roof Pitch		Roof Covering		Covering Replaced	Roof Yr Blt
16	Markland - Dog Park: 8 Pole Lights, 10 Benches, Dog wash, fountain, waste station, fence - PVC, Chain Link fence with gates		2018	10/01/2021	\$68,949		
	61 Clarissa Lane St. Augustine FL 32095		Non combustible	10/01/2022			\$68,949
Unit #	Description		Year Built	Eff. Date	Building Value	Total Insured Value	
	Address		Const Type	Term Date	Contents Value		
	Roof Shape	Roof Pitch		Roof Covering		Covering Replaced	Roof Yr Blt
17	Walkway Bridge		2016	10/01/2021	\$100,000		
	60 Harkness Ct/140 Kirkside Ave St. Augustine FL 32095		Bridges	10/01/2022			\$100,000
Unit #	Description		Year Built	Eff. Date	Building Value	Total Insured Value	
	Address		Const Type	Term Date	Contents Value		
	Roof Shape	Roof Pitch		Roof Covering		Covering Replaced	Roof Yr Blt
18	2 Entry Monuments Phase 2B		2020	10/01/2021	\$45,000		
	Westcott Pkwy St Augstine FL 32095		Non combustible	10/01/2022			\$45,000
			Total:	Building Value \$3,127,598	Contents Value \$212,755	Insured Value \$3,340,353	

Sign: _____

Print Name: _____

Date: _____

**Southaven Community Development District**

Policy No.: 100121672

Agent: Egis Insurance Advisors LLC (Boca Raton, FL)

Item #	Department Description	Serial Number	Classification Code	Eff. Date Term Date	Value	Deductible
1	Security Cameras (3) with DVR & Monitor		Electronic data processing equipment	10/01/2021 10/01/2022	\$1,925	\$1,000
2	Entry Lighting - 5 Pole Lights, 4 Column Lights, 20 Up Lights		Other inland marine	10/01/2021 10/01/2022	\$39,415	\$1,000
3	Lighting - 8 Pole Lights Park D&F		Other inland marine	10/01/2021 10/01/2022	\$29,100	\$1,000
4	Various Street Signs in Ph1, 2A & 2B		Other inland marine	10/01/2021 10/01/2022	\$47,775	\$1,000
5	Exterior Lighting - 19 Poles with 54 up lights		Other inland marine	10/01/2021 10/01/2022	\$120,000	\$1,000
6	Access Control System		Other inland marine	10/01/2021 10/01/2022	\$33,946	\$1,000
7	Pool Chair Lift		Other inland marine	10/01/2021 10/01/2022	\$5,000	\$1,000
8	Security System Equipment		Electronic data processing equipment	10/01/2021 10/01/2022	\$22,760	\$1,000
				Total	\$299,921	

Sign: _____

Print Name: _____

Date: _____

AUDIENCE COMMENTS AND SUPERVISOR REQUESTS

ADJOURNMENT